



WRLSWEB Network Advisory Committee Meeting

March 12, 2015 10:00am

La Crosse Public Library Auditorium, La Crosse, WI

Minutes draft

Members: **Arcadia** – Jen Losinski, **Black River Falls** – Tammy Peasley, **Blair** – Kris McNamer, **Cashton** – Jill Bjornstad, **Coon Valley** – Karen Bernau, **Elroy** – Mary Waarvik, **Ettrick** – Jody Hanneman, **Hillsboro** – Deb Lambert, **Kendall** – Lynette Vlasak, **La Crosse County** – Chris McArdle-Rojo, **La Crosse Public** – Kelly Krieg-Sigman, **La Farge** – Rita Wachuta-Breckel, **Mauston** – Bridget Christenson, **Necedah** – Cathy Williams, **New Lisbon** – Deanna Laufenberg, **Norwalk** – Jeanne Rice, **Ontario** – Laurie Erickson, **Sparta** – Leah Gentry, **Strum** – Dawn Hering, **Taylor** – Julie White, **Trempealeau** – Jessica Schoonover, **Viroqua** – Lisa Widner, **Westby** – Cindy Brown, **Wilton** – Gina Rae, **WRLS** – Kristen Anderson, **Wonewoc** – Kim Dearth

Guests: Charles Clemence, Deb Dagnon, Jen Feske, Noreen Fish, Alan Mask, Lou Kalis.

I. Meeting called to order: the meeting was called to order at 10:02am.

II. Roll call and introductions: Roll call was taken as above.

III. Approval of minutes from the February 5, 2015 meeting: *Motion by Krieg-Sigman, seconded by Bernau, to approve the minutes of the February 5, 2015 meeting. Carried.*

IV. WRLSWEB financials: Kristen Anderson gave members the opportunity to ask questions about the general ledger pages showing the capital and operating funds balances.

A question was raised regarding the payment to January 22, 2015 payment to Ebsco. This payment was for book jacket cover images in the catalog: the Ebsco product replaces the old Syndetics product. Discussion continued regarding whether or not book jackets are appearing in Sierra. Members are asked to report any exact searches not producing book jacket cover images to Alan, if you suspect there should be an image available.

V. WRLSWEB Business:

1. **Encore: New mobile interface.** The mobile interface for Encore when we migrated was not ideal. Ill has now released an improved interface – should we make it live?

Motion by Rice, seconded by Brown to make the new Encore Mobile interface live as soon as possible. Motion carried.

2. **Fees: Form fee committee.** Anderson asked for volunteers to consider and recommend WRLSWEB fees for 2016. The following volunteered to serve on the committee:
 - Krieg-Sigman, La Crosse Public
 - McArdle-Rojo, La Crosse County
 - Bernau, Coon Valley
 - Gentry, Sparta
 - Rae, Wilton
 - Peasley, Black River Falls

Anderson will call the first meeting.

3. **eCommerce: Software demo.** eCommerce is not ready so there is no demonstration. General discussion continued regarding security issues entering credit card information on public computers. Kalis reported it is possible for thieves to install keystroke capture devices on public computers, so libraries need to be aware of these devices if they allow payments to be made in the library. WRLS will create and distribute some customizable public information about using eCommerce.
4. **Demo: New “Forthcoming” links on catalog.** Mask pointed out the new links to forthcoming titles at the bottom of the catalog. These links were met with wild applause, jubilation and appreciation for Mask’s efforts. Mask shared the accolades by acknowledging the efforts of Shanneon Grant to pull these links together. Several libraries reported their patrons have discovered these links and appreciate them.
5. **Sierra: Ability to put patron photos on library record.** Innovative has turned on the option to add a photo to a patron’s record. It is up to the individual library to secure required equipment, take photos, load them, etc. Also, libraries should be aware that there is currently no WRLSWEB rule or guideline about photos, so any rules or limitations requiring photos would be local only. Libraries interested in trying this should contact Mask.

VI. Other

1. **Wireless: Statistics update.** Anderson reported a conversation with Kalis indicating there will be improvements in wireless statistic software expected in the summer. Kalis is not entirely satisfied with the wireless statistical package La Crosse Public purchased last summer. McArdle-Rojo and Christenson reported their software picks up everyone who

walks past the library with their phone on, so they are not entirely happy with their statistics either.

Anderson also reported that DPI is considering allocating some TEACH funds in 2016 for wireless upgrades and knows that WRLS is interested in this project. This state project is on hold until the state budget is finalized so there should be more information about this project during the summer as well.

Given a lack of a well-functioning product at this time and the possibility of state/federal funds for upgrades, it seems prudent to wait and see what options are available this summer.

2. **Orphan library suggestion.** A member library ended up with a book on CD missing a disk. They were not interested in replacing the missing CD but throwing the rest away seemed wasteful and they wondered if there was a way for these “orphans” to be stored centrally and pieces/parts could be used by another library missing a different disk in the series. There was interest from the group in trying this, with the orphans to be stored centrally at WRLS and a list of orphans created and posted using Office365 tools. Marcia Sarnowski will create a form using a 365 tool and let everyone know when it’s ready, following the 365 training March 25-27.

VII. Next meeting date: April 30, 2015

VIII. Adjournment

Motion by Bernau seconded by Erickson to adjourn at 11:10am.

Respectfully submitted,

Kristen Anderson