



WINDING RIVERS

LIBRARY SYSTEM

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Minutes

Winding Rivers Library System Board of Trustees

Wednesday, January 25, 2023

6:30pm

Hybrid Meeting: Online or In-Person

Present: **Buffalo County** – John Hadley, Jane Langenfeld; **Jackson County** – Joan Zenz; **Juneau County** – Donna Thomas, Steve Thomas; **La Crosse County** – Sue Adams, Mary Bach, Loren Caulum, Andrea Fritts, Kathy Ivey, Margaret Larson, Larry Pohja; **Monroe County** – Clara Johnson, Mary VonRuden; **Trempealeau County** – June Pellowski; **Vernon County** – Peggy Pasker

Guests: Kristen Anderson (WRLS), Nate Pflager (WRLS), Kayla Mathson (Independence)

1. Call to order at 6:30PM

2. Roll call and introductions

3. Approval of agenda

MOTION to approve the agenda for the January 25, 2023 meeting.

- 1- Larry Pohja
- 2- John Hadley

Carried.

4. Approval of minutes

Request for minutes to be available three weeks before the next meeting, being sure to mark them as draft until approved.

MOTION to approve minutes from the November 2022 meeting.

- 1- Loren Caulum
- 2- Larry Pohja

Carried.

5. Reports

5.1 Budget Update & Approval of Bills.

Still around 99%, adjustments are being made by our bookkeepers in Winnefox. Interest higher than expected. The email line was taken out of income/expenditures. Professional services went over due to the cost of the audit. Insurance was slightly over due to workman's comp, but under

on salaries and fringes. Technology was somewhat lower; meeting room technology project did not get done this year and will carry over into next year.

Will investigate the vehicle fund and state aid.

Associated Bank is reimbursing our banking fees going forward and has issued a refund for past fees of \$700.

Cost of postage for notices was discussed – recurring charges of \$100 and \$17.99.

Charges related to vehicle maintenance was discussed.

MOTION to approve budget and bills.

- 1- Larry Pohja
 - 2- Loren Caulum
- Carried.**

5.2 Director's Report:

a) Library Legislative Day

Coming up, February 7th. WRLS representatives will attend to meet with legislators. DPI put an increase in budget, our legislative advisor states that library advocates should pursue \$5-\$6 million for state libraries. Will likely send out postcards asking people to send to legislators regarding value of libraries.

b) New resource available: Kanopy

Kanopy debuts in January for our library system. This is a video resource - a "public library Netflix". Usage has been high. This service is billed by use. Each patron in WRLS has five credits per month.

Usage of all of our databases can be tracked – although some track the entire region, and some databases break it down by library.

c) Conference and continuing education reports

Board members requested reports on continuing education events. Cole attended a marketing in libraries conference. Walter attended an internet librarian conference and the governor's cybersecurity conference in Madison. Both staff members provided summaries of their experiences which were shared by Kristen.

d) Overdrive: report from selector, Kayla Mathson

Kayla serves as an Overdrive selector, and on the steering committee, which sets policy for Overdrive in the state. Kayla presented an introduction to Libby and Overdrive. Approximately 10,000 WRLS users, 360,000 items checked out from WRLS users last year. Usage has increased over the past five years.

Kayla discussed advantage accounts (just WRLS buying pool) versus consortium accounts (all of Wisconsin buying pool). Our members have priority on advantage items. Lucky Day collections are

available with no wait, have a shorter loan period, cannot be placed on hold, and are an especially efficient method of borrowing.

Concerns with this model include publishers setting purchasing rules, inflexibility in group purchasing, no equitable way to consider digital item circulation among Wisconsin patrons, and an average wait time of 49 days.

A copy of Kayla's slide deck is available on request.

A criticism of Overdrive was read from a patron stating their displeasure with Libby only working with internet-connected devices for audiobooks. MP3 copies are no longer made available for direct download to an MP3 player. This letter is available on request.

e) Associated bank fee update

Referenced previously in the meeting.

5.3 Public comments or topics for discussion at future meetings

6. Old Business

7. New Business

7.1 WRLS 2022 Annual Report & questions (if available)

The report is not yet available. The software opened to members yesterday but isn't printable yet. This will be brought back in March.

7.2 Technology Plan

Required by the State of Wisconsin every two years. Very similar to previous plan. Request to report to board every six months to see how plan is progressing.

MOTION to approve the WRLS Technology Plan

- 1- Larry Pohja
 - 2- John Hadley
 - Mary Bach abstains.*
- Carried.**

7.3 Policy: Continuing Education and Training

WRLS policies on attending continuing education and training events have not been updated since before the pandemic. Reimbursement rates have been updated to link to the GSA site and follow those rates. A breakdown of specific types of events was removed.

MOTION to approve the changes to the continuing education policy, 3.1 in the WRLS staff handbook.

- 1- Peggy Pasker
 - 2- Mary Von Ruden
- Carried.**

7.4 Election of Officers

Kathy recuses for election, the meeting passed to Kristen.

Sue Adams expresses interest in continuing as Vice President

June Pellowski would like to continue as Secretary

Unanimous ballot for existing officers.

Kathy Ivey, President

Sue Adams, Vice President

June Pellowski, Secretary

VOTE to approve the officers.

Carried by unanimous vote.

7.5 Appointment of Personnel Committee

Kathy appoints Peggy and Clara Johnson (incumbents) for a year.

Next meeting: March 29, 2023

7. Adjournment at 8:07PM

Respectfully Submitted,

Nate Pflager, WRLS ILS/ILL Consultant